

**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT**

Instruction

6154

Homework

The purpose of homework is to reinforce and enhance the curriculum; it is assigned to help the student become more self-reliant, learn to work independently, improve study skills, reinforce and expand upon course content. Therefore, it is the policy of the Enfield Board of Education to require the assignment of homework on a routine basis and to have such homework considered in grading the student.

It is the teacher's responsibility to properly design, plan, review and evaluate homework in a timely manner. Such homework shall be carefully planned to achieve and enhance the curriculum goals and shall have a sound educational purpose. It is the student's responsibility to submit homework on time and according to the specifications established by the teacher.

Homework assignments also afford parents and/or guardians a way to acquaint themselves with the school program and their child's educational progress. Educators believe that parents and/or guardians have a positive impact on their child's learning when they discuss homework and course work with them. This can be accomplished through a periodic review of homework by parents and/or guardians.

In addition, parents and/or guardians can assist by:

1. Providing a quiet place for study and homework
2. Encouraging the student to use a daily assignment notebook
3. Asking students daily about their homework assignments
4. Contacting the school to obtain current assignments when a student is ill
5. Contacting the teacher if they sense that their child is not completing or is
6. having difficulties with homework assignments.

Each grade level/department shall establish standard homework regulations that will be subject to review and approval by the building principal. At the secondary level, course information sheets will be distributed to all students. The purpose of these regulations and course information sheets is to provide students and parents notice of the students' responsibilities for homework. It is recommended that teachers at the elementary and middle school levels avoid giving homework over vacation periods and holidays during the school term.

Homework and Grades

Homework shall be either checked or reviewed and returned to the students in a timely fashion. Assignments should be either corrected and/or reviewed prior to testing. Daily homework shall represent up to 25% of the student's grade at the secondary level and up to 20% at the elementary level.

Homework**Unacceptable or Missing Homework**

Each student is fully responsible for all homework. Assignments missed as a result of an excused absence should be handled on an individual basis. The reason for the student's absence should be strongly considered by the teachers when establishing deadlines for submitting homework that was unacceptable or missing. Students returning to school after an absence will meet with their teacher(s) to determine what homework was missed and to establish a schedule for completion of assignments. It will also be determined at that time whether after-school help is necessary. In the case of a known illness, the parent/guardian/student should contact the teacher(s) to arrange for make-up assignments during the period of absence.

Teachers shall remind students of their responsibility to complete all homework and shall explain the effect of missing, incomplete, or unacceptable homework on their grades. If a pattern of incomplete homework persists, the teacher shall inform the parent or guardian. If homework continues to be a problem after initial notification, the teacher shall make reasonable efforts to arrange a conference between appropriate school personnel, the student, and parent(s) and/or guardian(s) to discuss strategies to aid the student in fulfilling his/her responsibilities for the timely and appropriate completion of homework. Procedures for notification and conferences shall be established by each grade level/department subject to review and approval by the building principal.

Legal Reference: Connecticut General Statutes
 10-221 Boards of education to prescribe rules, policies and procedures

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